

West Yorkshire Combined Authority (the Authority) Written record of an officer decision

Please forward this form to **Angie Shearon, Governance Services Manager**, when completed, as soon as possible, but at the latest:

- for **Key Decisions** which may be called-in, **to be received by midday on the second working day after the decision is made**, and
- for any **other decision**, within **5 working days**.

Publish promptly - **you cannot implement any Key Decision open for call-in until midday on the 6th day after it has been published as a written record of officer decision.**

Decision-maker <i>(post title of the officer with authority to take the decision)</i>	Ben Still, Combined Authority Managing Director		
Title <i>(For a Key Decision, this should be the same as the subject or title provided on the Key Decision Notice)</i>	Real Time Information – Phase 2 – change request		
Date Decision Taken	20 November 2020		
Details of the decision <i>(including any consultation carried out)</i>	To approve that <ul style="list-style-type: none"> • The change request to the LPTIP Real Time Phase 2 to increase costs by £0.300 million is approved. • Approval to the LPTIP Real Time Phase 2 scheme value of £0.300 million is given from the Leeds Public Transport Investment Programme, taking the total approval from the LPTIP to £5.860 million. • 		
Reasons for the decision	To ensure funding is in place to deliver 37 additional real time screens at bus shelters along The Headrow in Leeds city centre. This is in addition to the procurement and installation of 1,000 screens, to present Real Time bus information, at stops and shelters across the Leeds City Council area.		
Any alternative option(s) considered and rejected	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	If yes, provide details:	
Is this a Key Decision?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	If yes, date notice of the Key Decision was published / whether an exception was relied on:	
Is the decision eligible for call-in by Scrutiny?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	If yes, start of call-in period (date of publication)	
		If yes, end of call-in period:	

If the decision is not eligible for call-in by Scrutiny but is a Key Decision, state why the decision is urgent	
Appendices attached to this written record <i>(List and identify any which contain confidential or exempt information.)</i>	None
Background documents to be published with the written record	N/A
Name of any Member who declared a conflict of interest in relation to the decision	
Contact Officer <i>(For members of the public)</i>	Name: Helen Ellerton Post-title: Head of Bus Policy Telephone number: 0113 348 1769 E-mail: helen.ellerton@westyorks-ca.gov.uk
Authority for Decision	
The decision-maker was authorised to make the decision by: <ul style="list-style-type: none"> • the Combined Authority or a committee resolution, OR • the Officer Delegation Scheme, OR • the Officer Sub-Delegation Scheme • other 	<input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Yes <input type="checkbox"/> No